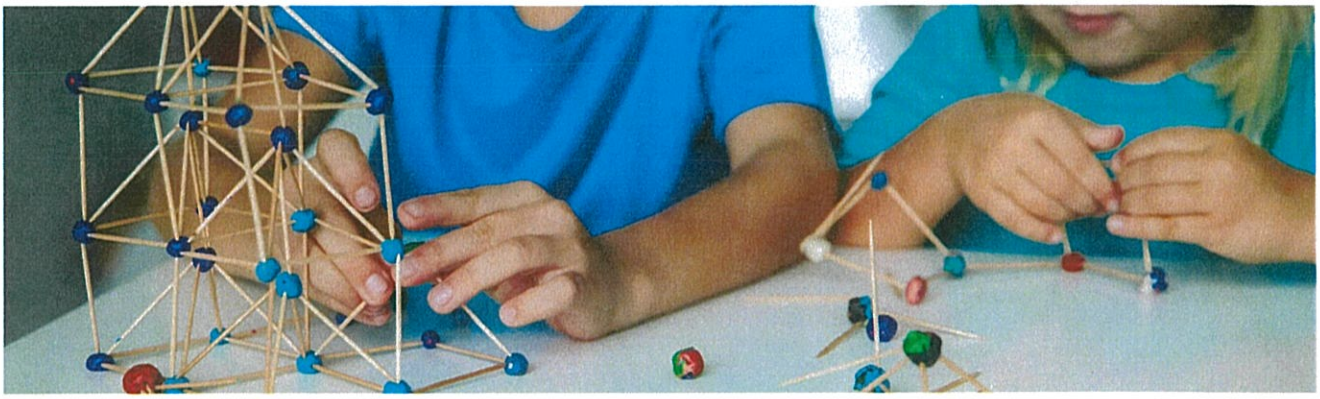
BERLIN AND BOYLSTON RECREATION WORKING TOGETHER TO OFFER PROGRAMMING FOR BBRSD PROFESSIONAL DEVELOPMENT 1/2 DAYS

WORKING TOGETHER FOR OUR KIDS



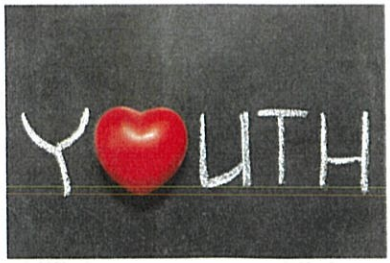
Overview

The Berlin and Boylston Recreation Departments are pleased to be working in partnership with the BBRSD school district to help provide families an option for childcare during the seven professional development teaching days this school year. Both organizations will be offering a low-cost afterschool recreational program following all the professional development ½ days of school, conveniently located at both elementary schools.

Note: These programs will not be available for the ½ days preceding holidays, nor will they be offered for the ½ day of parent/teacher conferences.

NAME	Recreation Programs offered on BBRSD professional development ½ days
DATES	10/23, 12/4, 1/15, 2/12, 3/12, 4/9, 5/7
LOCATION	Berlin Memorial School Boylston Elementary School
TIME	11:45 am-3:05 pm

Key Details

Brief Description	Staffing	Who can attend
• A 3 hour and 15-minute block of recreational activities, geared toward ALL kids, following the professional development ½ day programs. • Kids will participate in activity stations, rotating in small groups throughout the stations. • Stations each month will be *themed based* and include art, games, books, puzzles, sensory, makerspace/STEM, movement/physical fitness and sports.	• Programs will be staffed by youth and adult counselors, hired by the town Recreation Departments. • Recreation Directors will be on site for the programs. • All counselors will receive training procedures facilitated by the Recreation Departments. • All counselors will be CORI/SORI checked. • Program staffing will adhere to strict staff/student ratio	• A BBRSD child who needs childcare for the professional development ½ days taking place from 11:45-3:05.  

Proposed Program

Start Time	End Time	Activity
11:45 am	1:00 pm	School dismissal, program check-in, lunch and recess
1:00 pm	1:45 pm	Stations 1 and 2
1:45 pm	2:50 pm	Stations 3 and 4
2:55 pm	3:05 pm	Prepare for dismissal/dismissal

Registrations/Cost

- Boylston and Berlin residents will sign up through Recreation Department websites
- Both departments will send a pre-notification to all student families, citing the release date and time when registration will be live
- Registrations will be activated every two months, for the upcoming two months.
- In September guardians will register for the Oct and Dec. program. In Nov. guardians will register for Jan. and February programs. In January guardians will register for the March and April programs and in March guardians will register for the May program
- Payments will be made when you register for the program, NO REFUNDS
- Registrations **WILL HAVE A WINDOW TO REGISTER BY and we will not accept late registrations**
- We need to staff and plan activities, so we need to have program numbers to do that.
- We have to be able to staff according to state staff/child ratio standards
- Cost to attend is $25.00
- The registration money will pay for the counselors, pop-up businesses/programs we bring in to help run the activities (for example, Paint Your Own Pottery) and the supplies for the programs throughout the year

DATE	Approvals	
	☐	Berlin Recreation Committee
	☐	Boylston Parks and Recreation
	☐	School Administration
	☐	BBRSD School Committee

For More Information

Berlin Recreation	recreation@townofberlin.com
Boylston Parks and Recreation	boylstonparks@boylston-ma.gov

While the above details are what we anticipate occurring, we may have to alter things if the numbers dictate such. This will all be communicated to families well in advance.